



GEORGIA

DEPARTMENT OF NATURAL RESOURCES

VACANCY ANNOUNCEMENT



Coastal Resources
Division



Environmental Protection
Division



Historic Preservation
Division



Law Enforcement
Division



Parks, Recreation and
Historic Sites
Division



Wildlife Resources
Division

GEORGIA DEPARTMENT of NATURAL RESOURCES
Office of Human Resources

404.656.7560

www.gadnr.org

VACANCY ANNOUNCEMENT #25-2017

APPLICATION DEADLINE DATE: **June 27, 2017**

Vacant Position Listing

Please click on the Job Title – Location to learn more about the advertised vacant position

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Georgia County & Major City Map



Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications and/or résumés are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered. Please do not submit your application/résumé to the address listed on the front of this announcement.
- Applicants must submit one application/résumé for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at <http://www.gadnr.org/careers>.
- If submitting a résumé, please attach this with the DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services (www.naces.org/members.htm) or the Association of International Credentials Evaluators (www.aice-eval.org).
- Your application must be postmarked no later than the application deadline date noted on the front page of this Vacancy Announcement. Please note that deadlines listed may differ for certain advertised jobs from what is listed on the front of the Vacancy Announcement.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- **All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.**
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR's E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

Coastal Resources Division
Environmental Protection Division
Historic Preservation Division
Law Enforcement Division
Parks, Recreation and Historic Sites Division
Wildlife Resources Division

www.CoastalGADNR.org
www.GeorgiaEPD.org
www.GAshpo.org
www.GADNRL.org
www.GAStateParks.org
www.GeorgiaWildlife.org

NOTE: Information in this Vacancy Announcement is subject to change.

Law Enforcement Position Hiring Information

Applicants who are NOT P.O.S.T. Certified must take and pass the P.O.S.T. Entrance Examination, **prior to submitting an application**, to be considered for a Law Enforcement (P.O.S.T.) position with DNR. Results from the P.O.S.T. Entrance Exam must be submitted with your DNR P.O.S.T. Certified Position Application for Employment. The DNR P.O.S.T. Certified Position Application for Employment can be found on the Careers page of the DNR website at <http://www.gadnr.org/careers>.

Applicants who are P.O.S.T. Certified must provide a copy of their P.O.S.T. Certification Certificate when applying for a Law Enforcement position with the Georgia Department of Natural Resources.

CONDITIONAL EMPLOYMENT

Applicants selected to fill Law Enforcement positions, who are not P.O.S.T. Certified, must accept Conditional Employment with DNR. The terms of this Conditional Employment are as follows:

- Upon hire, the employee must attend an 11-week Basic Law Enforcement Training Course to obtain their P.O.S.T. Certification at one of the Georgia Public Safety Training Center (GPSTC) Regional Academies located in Athens; Augusta; Austell; Columbus; Forsyth; Savannah; Tifton.
- Upon obtaining P.O.S.T. Certification, the employee is then required to complete a 14-week DNR Academy at the GPSTC located in Forsyth.

Applicants must successfully complete the Basic Law Enforcement Training Course and the DNR Academy in order to continue employment with DNR.

P.O.S.T. ENTRANCE EXAM INFORMATION

Applicants who are not P.O.S.T. Certified must pass the P.O.S.T. Entrance Exam to be considered for Law Enforcement positions within DNR. Effective September 1, 2016 the **ACCUPLACER** test became the official P.O.S.T. Entrance Exam for law enforcement candidates. The **ACCUPLACER** test is administered through the Technical College System of Georgia at various Technical Colleges throughout Georgia (see reverse side of this page for testing locations and information). The **ACCUPLACER** test is a computer-based exam that provides immediate results. This test measure reading, writing and numerical skills.

Also scores from the ASSET exam, COMPASS exam, SAT, ACT and CPE are accepted. Below are the minimum scores required for satisfying OCGA 35-8-8 regarding completion of the POST Entrance Examination:

TEST PORTION	ACCUPLACER	ASSET	COMPASS	SAT	ACT	CPE
Reading	55	38	70			
Writing	60	35	32			
* Numerical	34	35	26			
Verbal or Critical Reading / Reading				430		75
Verbal or English and Reading					18	
Math				400	16	75
English						75

* - This score is used for evaluation purposes only and does not determine whether a candidate successfully passes the exam. Persons attending the Basic Law Enforcement Training Course (BLETC) at one of the Technical Colleges in Georgia are required to achieve this minimum score.

Applicants who are not P.O.S.T. Certified are required to provide a copy of their test results when applying for a Conservation Ranger position with DNR.

P.O.S.T. Entrance Exam Information, including testing locations, can be found on the Careers page of the DNR website at www.gadnr.org/careers.

Applicants taking the P.O.S.T. Entrance Exam are required to take a completed **P.O.S.T. Entrance Examination Access Form** to the test site. This form is found on the Careers page of the DNR website at www.gadnr.org/careers.

NOTE: Per OCGA 35-8-8, candidates that do not perform satisfactory on the Entrance Exam will be ineligible to retake the Entrance Exam for a period of 30 days after the unsuccessful attempt.

Parks, Recreation & Historic Sites Division Vacancy
Park / Historic Site Assistant Manager – Early County

LOCATION	Kolomoki Mounds State Park						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00099001	JOB CODE	NRP011	PAYGRADE	H	ENTRY SALARY	\$29,399.50

JOB DESCRIPTION

Under general supervision, plans and coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park. This is the entry/training level of the Parks Facilities Management job series. Directs subordinate supervisors and staff.

MINIMUM QUALIFICATIONS

Bachelor's degree from an accredited four-year college or university.

OR

Associate's degree from an accredited college or university

AND

Two years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor's service, security or facilities maintenance.

OR

High School Diploma or GED

AND

Three years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor's service, security or facilities maintenance.

NOTE: The selected candidate must reside in housing provided. If not currently residing in DNR's housing, the selected candidate will be required to pay 100% of residence utilities.

NOTE: This position may have law enforcement responsibilities based on the selected candidate.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Lisa Keener
2024 Newton Rd.
Albany, GA 31701
Parks3@dnr.ga.gov

General Trades Technician 2 – Lincoln County

LOCATION	Elijah Clark State Park						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00098864	JOB CODE	FET031	PAYGRADE	F	ENTRY SALARY	\$24,322.01

JOB DESCRIPTION

Under general supervision performs a variety of semiskilled and skilled building trades work in the repair, maintenance or construction of state buildings and related structures. Installs and maintains security, climate control, and other facilities systems.

MINIMUM QUALIFICATIONS

High school diploma or GED

AND

Two years of experience in building repairs and maintenance or in the specific area of assignment.

OR

One year of experience at the lower level General Trades Technician 1 (FET030) or position equivalent.

NOTE: Some positions may require area specific certifications/licenses.

NOTE: Applicants that previously applied from DNR Vacancy Announcements # 06-2017, 09-2017 and 19-2017 are still being considered and do not need to re-apply.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Denise White
1463 Knox Chapel Rd.
Social Circle, GA 30025
parks4@dnr.ga.gov

Environmental Protection Division Vacancies
Manager 2, Environmental Protection – Fulton County

LOCATION	Watershed Protection Branch						
DIVISION	Environmental Protection Division						
POSITION #	00101372	JOB CODE	RCM011	PAYGRADE	N	ENTRY SALARY	\$57,289.84

JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch. The incumbent in this position will manage Regional Water Planning; rulemaking development; branch finances coordination; management of administrative staff and Georgia Open Records Act (GORA) activities; cross program initiatives including new industry coordination and branch orientation for new employees.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research, two of which was a supervisor.

OR

Two years of experience at a level equivalent to Mgr 1, Env Protection (RCM010).

NOTE: Graduate coursework in the above areas may substitute for a maximum of two years of non-supervisory experience.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with Regional Water Planning and rulemaking development experience.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Arveeta Turner
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Manager 1, Environmental Protection – Fulton County

LOCATION	Watershed Protection Branch						
DIVISION	Environmental Protection Division						
POSITION #	00160546	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division - Watershed Protection Branch -Total Maximum Daily Loads (TMDL) Modeling and Development Unit. The incumbent in this position is responsible for overseeing the modeling and development of TMDLs for impaired waters. The incumbent is also responsible for overseeing the review of Watershed Assessments developed by National Pollutant Discharge Elimination System (NPDES) permit holders. These documents outline monitoring conducted by the regulatory community, provide an assessment of streams within the jurisdiction boundary, and outline the protective measures to be implemented. The incumbent will provide technical support and review of the assimilative capacity modeling required by the Comprehensive State-wide Water Plan.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Degree or course work in environmental, civil, chemical, or agricultural engineering, or an advance degree in environmental science or hydrology
- Familiar with the Clean Water Act and Georgia's Rules and Regulations for Water Quality Control
- Knowledge of and/or experience developing or implementing Total Maximum Daily Loads (TMDLs)
- Experience and/or understanding of water quality models and basic GIS software
- Knowledge of and/or experience in developing or reviewing Watershed Monitoring Plans, Watershed Assessments and/or Watershed Protection Plans
- Understanding of Best Management Practices (BMPs) as they relate to watershed protection and restoration
- Proficient with Microsoft Office Suite (including Word, Excel, PowerPoint and Access)

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Arveeta Turner
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Manager 1, Environmental Protection – Fulton County

LOCATION	Watershed Protection Branch						
DIVISION	Environmental Protection Division						
POSITION #	00101287	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch. The incumbent in this position manages the Drinking Water Permitting Unit that is responsible for the reviews of EPD permitted public drinking water systems. Other responsibilities are determining whether proposed municipal public drinking water systems meet all criteria described in EPD rules as well as minimum standards for drinking water systems as well as planning multi-tiered approach to program implementation. The successful applicant must be able to apply engineering judgment and knowledge of water treatment technologies to determine whether to grant or modify a permit to operate a drinking water system in Georgia and work with other units in EPD and other state and federal agencies to manage the complete Drinking Water Permitting and Regulatory review process. This position will require in-state travel, interaction with drinking water professionals and organizations, general public, water system operators, state inspectors and other state and federal regulatory managers. Excellent communication and team leading skills are vital and include both verbal and written proficiency.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Knowledge of drinking water regulations and/or drinking water system operation
- Experience in successfully leading and managing teams, units, or organizations in improving processes
- Familiarity with regulatory processes, rule promulgation, rule interpretation and implementation

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Arveeta Turner
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Manager 1, Environmental Protection – Fulton County

LOCATION	Watershed Protection Branch						
DIVISION	Environmental Protection Division						
POSITION #	00179119	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch – Water Supply Program. The incumbent in this position will serve as the unit manager of the Surface Water Unit. Unit staff are responsible for reviewing surface water withdrawal permit applications and making recommendations regarding applications to the EPD Director. Surface water withdrawal permitting requires staff to coordinate with the applicant as well as other Division staff on hydrologic, climatological, engineering, demographic, and other related technical matters. Staff also prepare needs certifications to support the Army Corps of Engineers’ permitting process and support and participate in the Division’s Regional Water Planning, Drought Response, and Water Loss Control responsibilities. The successful candidate will have demonstrated experience with data gathering and analysis techniques to collect and review technical information on environmental activities, identifying and solving problems of a procedural or factual nature, discussing technical aspects of work with scientists, engineers, and other environmental experts. The candidate will have experience and familiarity with state and federal regulations and statutes, particularly those related to water supply and demand management, will have good written and verbal communication skills and can effectively manage multiple projects and priorities in a fast-paced environment.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Graduate degree in Water Resources, Engineering, Hydrology or similar field
- 3 years of experience with data gathering and analysis techniques to collect and review technical information on environmental activities, identifying and solving problems of a procedural or factual nature, discussing technical aspects of work with scientists, engineers, and other environmental experts
- At least 1 year of management experience of direct reports, including associated administrative duties
- Demonstrated ability to communicate effectively both orally and in writing including preparation and conducting briefings
- Experience and familiarity with state and federal regulations and statutes, particularly those related to water supply and demand management

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Manager, 1 Environmental Protection Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Arveeta Turner
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Manager 1, Environmental Protection – Fulton County

LOCATION	Land Protection Branch						
DIVISION	Environmental Protection Division						
POSITION #	00101015	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division – Land Protection Branch. The incumbent in this position will manage the Remedial Sites Unit 3 in the Hazardous Waste Corrective Action Program. The incumbent will manage a team of engineers and geologists who are responsible for permitting, inspections, compliance, and enforcement at facilities that have post closure care and corrective action obligations under the Georgia Hazardous Waste Management Act. The unit is also responsible for providing oversight at several National Priorities List sites in Georgia.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Environmental regulatory compliance and enforcement experience
- Experience with corrective action for releases of hazardous chemicals to the environment
- Experience writing enforcement documents including review of compliance records, drafting compliance letters, Notice of Violations (NOVs), and Orders

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Arveeta Turner
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Environmental Engineer 1/2/3 – Fulton County

LOCATION	Watershed Protection Branch						
DIVISION	Environmental Protection Division						
POSITION #	00101296	JOB CODE	ETP020	PAYGRADE	L	ENTRY SALARY	\$40,982.94
		JOB CODE	ETP021	PAYGRADE	M	ENTRY SALARY	\$46,310.72
		JOB CODE	ETP022	PAYGRADE	N	ENTRY SALARY	\$52,331.12

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch – Drinking Water Permitting Unit. This position is responsible for determining whether proposed municipal public drinking water systems meet all criteria described in EPD rules as well as minimum standards for drinking water systems. Applicant must be able to apply engineering judgment and water treatment technologies to determine whether to grant or modify a permit to operate a drinking water system in the state of Georgia. This position will conduct plans, reviews and application information as well as on-site conditions and compliance history to determine appropriate conditions for permits. This position requires in-state travel; interaction with the general public, water system operators, state inspectors and other state and federal engineers and managers. Good communication skills are essential and require both verbal and written proficiency.

MINIMUM QUALIFICATIONS

ETP020 – Environmental Engineer 1

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

ETP021 – Environmental Engineer 2

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

AND

One year of experience in professional environmental or sanitary engineering work.

ETP022 – Environmental Engineer 3

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

AND

Two years of experience in professional environmental or sanitary engineering work.

OR

One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Knowledge of Georgia Drinking Water Regulations and/or drinking water system operations
- Experience preparing, reviewing, or approving drinking water or other regulatory permits

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Environmental Engineer 1/2/3 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

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Environmental Protection Division
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